

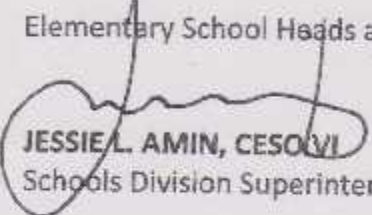


Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region 02  
**SCHOOLS DIVISION OF CAUAYAN CITY**  
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MEMORANDUM

To: Elementary School Heads and Multigrade Teachers (Grade I –III)

From:   
**JESSIE L. AMIN, CESO VI**  
Schools Division Superintendent

Date: December 7, 2015

Subject: Division Training of Multigrade Teachers (Grade I – III) on Early Literacy and Numeracy Skills Development

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1. In support to the implementation of K to 12 Basic Education Curriculum by enhancing teaching and learning processes in Multigrade schools, a **Division Training of Multigrade Teachers (Grade I – III) on Early Literacy and Numeracy Skills Development** shall be conducted on December 9 – 13, 2015 at SDO Function Hall, Turayong Cauayan City, Isabela.
2. The training aims to:
  - Enhance teachers' skills in managing differentiated instruction that can help address the needs of academically diverse learners in the multigrade classroom; and
  - Introduce teachers to the effective approaches, methodologies and strategies on improving the teaching of literacy and numeracy skills development in the multigrade context.
3. Participants to the training are the multigrade teachers handling Grade I–III.
4. It is a live in training where in participants have to attend sessions beyond 5:00PM, hence, accommodation shall be provided free.
5. Training expenses, materials, travel allowance, food and accommodation of participants and trainers shall be charged against downloaded Multigrade funds subject to usual accounting and auditing rules and procedures.
6. Attached is the Matrix of Activities for reference and adherence.
7. Prompt compliance to this memorandum is earnestly desired.

# Division Training of Multigrade (Grades 1 to 3) Teachers on Early Literacy and Numeracy Skills Development

## MATRIX OF ACTIVITIES

- Objectives:**
1. Enhance teachers' skills in managing differentiated instruction that can help address the needs of academically diverse learners in the multigrade classroom.
  2. Introduce teachers to the effective approaches, methodologies, and strategies on improving the teaching of literacy and numeracy skills development in the multigrade context.

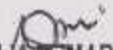
| TIME  | DAY 0  | DAY 1   | DAY 2  | DAY 3   | DAY 5   | DAY 6   |
|-------|--|---|--|---|---|---|
| 7:30  | Arrival & Registration   | Management of learning/Preliminary Activities   | Management of learning/Preliminary Activities  | Management of learning/Preliminary Activities   | Management of learning/Preliminary Activities   |   |
| 8:00  |  | The K to 12 English Curriculum in the MG Context:<br><i>Nelia M. Mabuti</i>   | Differentiated instruction in the MG Context<br><i>Nelia M. Mabuti</i>   | How to Effectively Teach Mathematics<br><br><i>Crisekda S. Corpuz</i>   | Lesson Planning on Explicit Teaching<br>• Oral Language & Grammar<br>Numeracy Development | Synthesis, Clearing House, Agreements and Closure |
| 10:00 |  | Morning Snack   | Morning Snack  | Morning Snack   | Morning Snack   |   |
| 10:15 | Arrival & Registration   | Teaching Beginning Reading in the MG Context: The Bridging Process<br><i>Nelia M. Mabuti</i>  | How Differentiated Instruction is done in content, process, product and assessment<br><br><i>Nelia M. Mabuti</i> | Addressing the learning needs of Learners in Math<br><b>Workshop 4:</b><br>Development of Differentiated Learning Assessment Activities in Mathematics<br><i>Crisekda S. Corpuz</i> |   | Closing Program                                   |
| 12:15 |  | Lunch   | Lunch  | Lunch   | Lunch   |   |
| 1:00  | Opening Program<br>Levelling of Expectations<br>Overview of MPPE<br><br><i>Ruby B. Maur</i>          | Pre-reading Strategies<br><b>Workshop 1.</b><br>Making expressive objectives and instructional objectives.<br>Identify words to be unlocked and concepts that need to be clarified.<br>Make a motive-motivation question tandem<br><i>Gemma V. Bala</i> | The Learning Environment in Differentiated Instruction and in the MG Classroom<br><i>Nelia M. Mabuti</i>         | Explicit Teaching Framework & Principles of Explicit Teaching<br><br><i>Crisekda S. Corpuz</i>  | Demo Teaching on Prepared Lesson Plan in Literacy and Numeracy                            | Home Sweet Home                                   |
| 2:30  | Learning to Learn in a Flexible Environment.<br><br>Sharing of Best Practices and Learning Practices | During Reading Strategies<br><i>The art of Questioning</i><br><b>Workshop 2:</b><br>Formulating Comprehension Questions<br><i>Gemma V. Bala</i>   | Differentiated Instruction in Language and Literacy Development and Assessment<br><i>Nelia M. Mabuti</i>         | Explicit Teaching Framework: Teaching Oral Language and Grammar<br><i>Gemma V. Bala</i>   | ↓   |   |
| 4:00  | Afternoon Snack  | Afternoon Snack   | Afternoon Snack  | Afternoon Snack   | Afternoon Snack   |   |
| 4:15  | Plenary:<br>K to 3 Language and Numeracy Domains<br><i>Gemma V. Bala</i>                             | Post Reading Strategies<br>Reading and Writing Connections<br><b>Workshop 3:</b><br>Literature based lesson plan<br><i>Gemma V. Bala</i>  | The K to 12 Mathematics Curriculum in the MG Context<br><i>Crisekda S. Corpuz</i>                                | Explicit Teaching as Applied in Mathematics: The Multigrade Way<br><i>Nelia M. Mabuti</i>   | ↓   |   |
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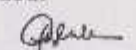
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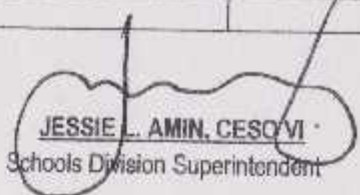
Approval Recommended:

Approved:

  
**NELIA M. MABUTI**  
Principal III/Trainer

**RUBY B. MAUR**  
Chief, CID

  
**FLORDELIZA C. GECOBÉ, CESE**  
Acting, Asst. Schools Division Superintendent

  
**JESSIE L. AMIN, CESO VI**  
Schools Division Superintendent